



# Alaska Space Grant Program

---

University of Alaska Fairbanks • 1764 Tanana Loop • Fairbanks, Alaska 99775-5919 • 138 ELIF Building • (907) 474-6833  
Fax: (907) 474-2696 • E-Mail: [uaf-spacegrant@alaska.edu](mailto:uaf-spacegrant@alaska.edu) • Internet: [spacegrant.alaska.edu](http://spacegrant.alaska.edu)

June 1, 2020

Dear Potential Student Research Mentor:

The student presenting you with this letter is applying to the Alaska Space Grant Program for an undergraduate research apprenticeship. The Alaska Space Grant Program (ASGP) is a participant in the National Space Grant College and Fellowship Program. Apprenticeships are awarded to students who are U. S. citizens and who are majoring in science, technology, engineering, and/or mathematics (STEM) fields at an Alaskan institution of higher education. Students are required to obtain a faculty mentor and to propose a research project in a STEM field. All projects must show that they are relevant to NASA's strategic mission.

As part of the application process the student is required to obtain a letter of collaboration from a mentor who intends to mentor the student in the completion of the proposed research or engineering project. This letter should indicate the agreement of the mentor to serve in that capacity for the duration of the award.

As a mentor your responsibilities may include:

- Assisting the student design a manageable project.
- Assisting the student to identify the project's NASA relevance.
- Meeting with the student regularly throughout the year to insure adequate progress on the project.
- Providing guidance to the student so they can successfully accomplish the project objectives.

Payments to students are provided in two installments. Faculty mentors must certify that the student is making adequate progress in their project and that their student "effort" amounts to a minimum of 200 hours before the second installment will be provided.

Mentors are pivotal in ensuring the success of the student experience. We hope that you take this opportunity to support this student's research experience thereby helping to grow our next generation of scientists and engineers.

A handwritten signature in blue ink that reads "Denise Thorsen". The signature is written in a cursive, flowing style.

Denise Thorsen, Director  
Alaska Space Grant Program